

Programme of Governors' Meetings 2023/24

Focus area	12 th October 23	7 th December 23	1 st February 24	21 st March 24	16 th May 24	18 th July 24
General Governor issues	Structure of the GB – roles and responsibilities Code of conduct for governors Agree committees structure Register of interests Updates from briefing this half-term Calendar of events Church services for the year Website update	Head's report Parent Questionnaires, Staff questionnaires Updates from briefing this half-term	SIAMS review Updates from briefing this half-term	Head's report Admissions update Updates from briefing this half-term	SEF update SDP reviewed and draft discussed Governors' evaluate the year and plan for next year Updates from briefing this half-term Agree staffing structure for next year	Head's report Agree GB schedule for next year Updates from briefing this half-term Agree the SDP for next year
Safeguarding	Safeguarding Policy Online safety Policy Safer Recruitment Policy review Behaviour Policy Anti-bullying Policy Whistle Blowing Policy Feedback from safeguarding training Safeguarding governor to check the SCR Update on Safeguard	Safeguarding update in Head's Report Feedback on behaviour at break and lunch. Review of behaviour incidents & accidents, e.g. child on child abuse	Safeguarding update Update and review of vulnerable pupil register and support for these families Safeguarding governor to check the SCR	Abusive parents policy review Review of behaviour incidents & accidents Updating data protection documentation	Safeguarding governor to check the SCR	Safeguarding update Review of Safeguarding Policies Review Code of Conduct for staff and governors Review of behaviour incidents & accidents

Finance & Staffing	Scheme of delegation Charging Policy Asset Management Report on Staffing Budget update Pupil Premium Strategy update Sports Premium update	Budget update Quarterly return	Update on the budget if necessary to do so.	Budget update review/planning Staffing planning	Agree the budget Staffing up date Summer works	Update on the budget Staffing up date Quarterly return
Achievement & Attendance	Attendance & Punctuality Policy Update on attendance 2022/2023 Report from the Inclusion Co-ordinator on attendance, support and achievement of disadvantaged pupils and their families Update on support from HEP	Report from assessment co-ordinator - assessment data for 1 st half-term, to include detail report on the progress of SEND & PP pupils Attendance update Feedback from curriculum reviews	Update on attendance & punctuality Update on the implementation of the Curriculum across the school in line with key priorities as in SDP.	RE Co-ordinator to report Update on attendance & punctuality	Update on attendance & punctuality Data feedback from the Spring term and match to end of year targets. Feed into the priorities for next year	End of year data Assessment Co-ordinator to report on data update Update on attendance & punctuality
Curriculum	EYFS/KS1 – curriculum/transition Update on implementation of the curriculum across the school in line with the new staffing structure	Meeting on the 25 th Jan to report on data for term AHT to report in line with SDP Feedback on timetables and	Numeracy Co-ordinator to report in line with SDP priorities and latest assessment data Assessment data for Autumn Term	Computing Co-ordinator to report Report on the implementation and review of the overall curriculum for two years in the light of meeting the	SDP update, forward planning of SDP Data feedback from the Spring term and match to end of year targets. Feed into the	Agree SDP Review of curriculum maps

	timetables	update on curriculum	Feedback on overall curriculum implementation	needs of all pupils in vertically grouped classes	priorities for next year Review of EYFS curriculum	
Health & Safety	H & S report/ inspection report Asbestos Policy review H & S Policy review Risk Assessments	Mental Health and well-being report	Health and Safety Policy update and report Inspection report	Fire risk assessment Log details	Healthy schools initiatives across the school Inspection report	H & S Policy review Review all risk Assessments updated
Learning Walks	6/10/23 Walk around the school to see the teaching and learning in line with the new staffing structure Safeguarding audit and review Talking to the pupils re. safeguarding, to include online safety, mental health and wellbeing	1/12/23 Meet with parents to talk about their views on the school, strengths and areas for development and what it means to them to be part of a church school and how we can strengthen this further	26/1/24 Governors to attend the Celebration assembly Talk to pupils about Collective Worship Mitzi to present the Spirituality Policy	15/3/24 Looking at the organisation of provision across the school with a particular emphasis on the EHCP pupils. Look at some case studies also. Talking to a group of SEND & PP pupils. Each governor to spend time in every class, focus on teaching and learning in line with SDP priorities	10/5/24 Looking at the impact of the vision statement across all aspects of school life. Talking to pupils about what the vision statement means to them. Governors to oversee the administration of the Yr.6 SATs testing, Yr. 2 testing and Yr.1 phonics	12/7/24 Healthy Schools – spend time in the dining hall, playground, PE lesson, talking to pupils, to include mental health and wellbeing.
Training	Safeguarding and Online safety training for all governors and staff	SIAMs update	Review of the SDP to date Governors to feedback on training attended	Budget training Governors to feedback on training attended	Review of the SDP and draft SDP for next year CPD for governors	Reviewing the annual programme for governors and agree programme for next year

	Governors to feedback on training attended				Governors to feedback on training attended	Governors to feedback on training attended
Other meetings Finance Committee Admission Meeting PM for Head teacher Pay Committee Curriculum Committee	Pay Review Committee on the 12/10/23 PM for the Head teacher PM for all staff Feedback from Pay Committee	Finance Committee to meet at 10.30am on the 7/12/23	Agree date for Admission Committee meeting	Finance Committee to meet at 10.30am on the 16/3/23 Curriculum Committee to meet on the 2/3/23 – AHT to attend and DHT to lead	Finance Committee to meet at 10.30am on the 17/5/23 – ratify the budget	Curriculum Committee to meet on the 6/7/23 – AHT to attend and DHT to lead