

ST. JOHN'S C.E. PRIMARY SCHOOL



St. John's School Vision Statement

At St. John's we desire that everyone may grow and flourish. Our small school is a nurturing community where we can develop our gifts and broaden our horizons. We seek to do all this within the knowledge and love of God, where the values of His Kingdom guide and inspire us.

I pray that out of his glorious riches he may strengthen you with power through his Spirit in your inner being, so that Christ may dwell in your hearts through faith. And I pray that you, being rooted and established in love, may have power, together with all the Lord's holy people, to grasp how wide and long and high and deep is the love of Christ.' Ephesians 3.16-18

'Thriving and learning as we build God's Kingdom'

Late Collection Policy

Policy aim:

To enable staff to attend training, meetings and carry out essential marking and lesson preparation after school **by** ensuring **timely** collection of children.

From **April 2016** the Governors have imposed a late collection charge for children who are not collected from school on time.

The late collection policy will operate to the following timetable from the end of the school day:

- School finishes at 3.00pm
- Teachers will remain in the classroom until 3.05pm
- At 3.05pm children will be taken to the office by the class teacher for collection and supervised by a member of the office staff
- At 3.10pm teacher training sessions and meetings begin
- From 3.10pm a charge will be payable for each child remaining in the office.

Whenever a child is collected late there will always be at least two members of staff on site.

Costings:

- **On the first occasion when a child is not collected by 3.10pm, you will be charged a one-off payment of £3 per child.**
- **For every subsequent time when a child is not collected by 3.10pm, you will be charged £3.00 per 10 minutes, per child.** For example, if you pick up your child at 3.50pm, you are 40 minutes late and this will cost you £12.00 per child.
- **For After School Clubs which finish at 4.00pm, if a child is not collected by 4.05pm, you will be charged £3.00 per 10 minutes, per child.** For example, if you pick up your child at 4.15pm, you are 10 minutes late and this will cost you £3.00 per child.
- The office clock will be used to determine the cost.

There will also be a charge if parents phone the school to say they are running late **but children are still not collected by 3.10pm.**